

## ALLEGATION OF EMPLOYEE MISCONDUCT NOTIFICATION

GENERAL INFORMATION	
Employee Name:	Date of Incident:
Division/Office:	Date Division Became Aware of Incident:
Brief Narrative of Allegation:	

Please check box (es) best describing alleged misconduct.

### POSSIBLE CRIMINAL VIOLATION

<input type="checkbox"/> Falsifying or removing official document	<input type="checkbox"/> Felony conviction
<input type="checkbox"/> Misuse of federal or state funds	<input type="checkbox"/> Ethics violation
<input type="checkbox"/> Accepting bribes	<input type="checkbox"/> Misuse or disclosure of confidential material
<input type="checkbox"/> Theft	<input type="checkbox"/> Commissioned officer misconduct
<input type="checkbox"/> Unauthorized use of state vehicle	<input type="checkbox"/> Abuse of drugs/alcohol
<input type="checkbox"/> Immoral or indecent conduct	<input type="checkbox"/> Improper conveyance of a weapon on state property
<input type="checkbox"/> Political activities prohibited by ORC 124.57	<input type="checkbox"/> Workplace violence
<input type="checkbox"/> Striking another employee or the general public	<input type="checkbox"/> Other: Specify in Narrative above.
<input type="checkbox"/> Destruction of property	

**If any box (es) above checked, forward immediately to Gary Obermiller, Law Enforcement Administrator or Bill Damschroder, Chief Legal. DO NOT ASSIGN TO INVESTIGATION.**

### POSSIBLE ADMINISTRATIVE VIOLATION

<input type="checkbox"/> AWOL	<input type="checkbox"/> Employment conflicts
<input type="checkbox"/> Tardiness	<input type="checkbox"/> Misuse of state equipment
<input type="checkbox"/> Misuse of leave	<input type="checkbox"/> Traffic violation
<input type="checkbox"/> Sleeping	<input type="checkbox"/> Insubordination
<input type="checkbox"/> Poor performance	<input type="checkbox"/> Poor judgment
<input type="checkbox"/> Lapse of licensure/certification	<input type="checkbox"/> Failure of good behavior
<input type="checkbox"/> Failure to supervise	<input type="checkbox"/> Other (specify in Narrative above)
<input type="checkbox"/> EEO violation	

If **only** "Possible Administrative Violation" box (es) above checked, forward to Joan Olivieri, Chief of Human Resources. Investigation should be assigned and started.

For Administrative Use Only:

Investigation Assigned to: \_\_\_\_\_

- Criminal
- Administrative